

Job Title: Head of Compliance

Location: Hybrid with regular travel to Eastleigh head office

Working Hours: 37

Working Pattern: Monday- Friday

Salary: Circa £65,000

Are you passionate about developing learners' skills and opportunities, and empowering them for success? We're an ambitious and vibrant organisation placing learners at the heart of everything we do. We are committed to providing every learner with a direct line of sight to a job, transforming their lives for the better. As a diversity-sensitive employer, we are always looking for exceptional talent to join us from a wide range of backgrounds.

About VTCT

Founded in 1962, VTCT is a charity and one of the UK's leading awarding and end-point assessment organisations. We are highly regarded and are renowned for our commitment to high-quality qualifications and providing learners with a direct line of sight to a job. As a trusted partner to learners, employers, government agencies and training providers, we are committed to excellence in all that we do.

Our growth story

Over the past few years, we have enjoyed significant growth, driven by our focus on innovation, quality, and meeting the evolving needs of the workforce. We have been acquisitive, expanded our portfolio of qualifications, forged new partnerships, and invested in our people and customers. This growth has positioned us as a leading organisation globally, in the awarding and assessment sector, and we are now focused on delivering our new 2024-2027 strategy, further transforming our business, realising further growth and supporting more learners across our UK and international footprint across a broader array of sectors.

This is a rare and exciting opportunity to join us as we embark on our ambitious programme of digital transformation and global expansion. We're seeking a dynamic, experienced, dedicated professional to lead our compliance function, safeguarding our reputation and ensuring our continued success. As an experienced professional, you will deeply understand the awarding sector, regulatory frameworks, and best practices. Reporting to our new Director of Qualifications and Standards, you will continue to drive our unwavering adherence to regulatory standards, best practices and internal policies, ensuring regulatory compliance relating to qualifications and assessments in the UK and overseas.

Details about VTCT are on our website: <https://www.vtct.org.uk/about-us-what-does-vtct-do/vacancies/>

Benefits *(Please enquire if you would like more information about these before you apply):*

- 26 days annual leave + bank holidays, rising to 27 days after 2 years.
- Day for your birthday
- Life assurance 4* salary
- Flexible working arrangements (including compressed hours)
- Enhanced sick pay benefits after probation (3 months full pay)
- Enhanced pension contributions after postponement period (up to 10% employer contributions)
- Retail discount offers
- Cycle to work scheme
- Employee assistance programme
- Wellbeing initiatives and support
- A vibrant array of social opportunities
- Free parking, free tea and coffee and free fruit
- Healthcare services worth up to £1,400 and access to 24/7 GP services

- Regular massages for office staff
- Wide array of training and development opportunities

Application closing date: Friday, 8 November 2024.

Interviews are scheduled to be held on the week commencing 18 November 2024.

Please submit your CV and a covering letter to recruitment@vtct.org.uk

We reserve the right to close this advertisement early if we receive a high volume of suitable applications.

The group of VTCT companies includes: the charity VTCT through which main Board business and governance is transacted; Skillfirst; and EMS Ltd, t/a ITEC, a wholly owned trading subsidiary of VTCT.